

# Olympics of the Visual Arts, the 42nd Year

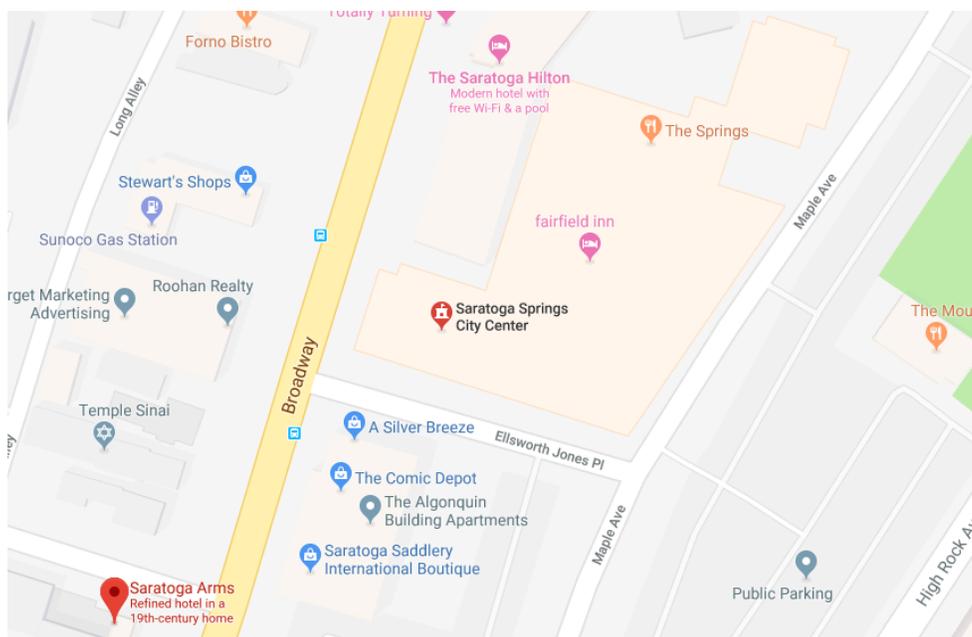
Monday, May 13, 2024  
Saratoga Springs City Center  
Saratoga Springs, NY



As the primary contact for your school (district), PLEASE be sure to distribute this information to all of your teams and teacher chaperones. We are excited to welcome hundreds of students from across the state to NYSATA's OVA. We also welcome parents to attend to experience the excitement. To help you prepare for a smooth arrival and experience at OVA please attend to the following information:

## OVA ARRIVAL CHECK LIST

- Registration Form** (1 per district) completed to hand in at the check in table
  - Chaperone Forms** (1 per team) completed to hand in at check in table
  - Media Release Forms** (1 per student) completed to hand in at check in
  - 1 **GOOGLE SLIDE** per team entry labeled correctly submitted via **slide link** on the NYSATA Website OVA page (slide template to force copy via website link) Sharing rights set to **ANYONE CAN VIEW**
  - Art Materials for the On Demand Design Event for **every** team (except fashion)
  - Any presentation audio needs for fashion entries
  - Bag lunches in one large marked container to store on site in the designated location (meeting room 1 upstairs)
  - Large Plastic Bags for your clean-up effort. OVA is a carry-in, carry-out event.
  - Review appropriate conduct expectations with all participating students.
  - Encourage students to bring some **CASH** only to purchase OVA tshirts, aprons, sticker, pins, patches.
- *BUSES MAY NOT Drop students across from the City Center on Broadway Street. We have had issues with local traffic officials. Please direct all bus drivers to use the side street adjacent to the city center (Ellsworth Jones Place) Buses may then park along Maple Ave or other locations nearby.*



## **Important Announcements and Reminders for OVA 2024...**

***\*\*It is the responsibility of the District's Primary Contact person to share this information with each team and teacher chaperone.***

### **UPON ARRIVAL:**

Team Chaperones will proceed to the Check In area on the right end of the lobby.

Each district will need to turn in their District Registration Form, Chaperone Forms to confirm students and teachers, responsible for them, in attendance with emergency contact numbers & emails, and Student Media Release Forms. (staple each team's student forms together)

**Once checked in, each team will be presented their assigned number in their category and directed to report to the category area to meet an OVA Category Coordinator who will direct you where to set up. Please be respectful of our volunteers who are there to help make the experience enjoyable and equitable for all involved. Please adhere to all noted size limitations, and be cooperative & kind to other district OVA friends assigned to spaces around you.**

Please do not reserve large sections of seats in the main hall. We have many parents and adults who will benefit from seating in the limited number of chairs provided on the floor.

Our Saratoga City Center host reminds us that we may **not** attach any items to the walls of the rooms and we may **not** use helium balloons, sand, glitter or wet products (water, glue, paint, ink, marker etc) as a part of any display or presentation. Thank you for respecting these limitations.

Also no food or drink in the exhibit areas during the event.

**\*\*Final Design PHOTO SUBMISSION\*\*** Each team is required to upload a jpeg **in a google slide** of their long-term solution prior to the event (by May 6th). Plan to name your slide link using the format described below:

**"Category.Level.SchoolDistrict"** For level use either high, middle, or elem  
(for example: IndustrialDesign.Middle.Mohonasen)

### **Additional Reminders and Recommendations...**

- Be sure to bring your On-Demand problem materials (all but Fashion category) for each team and your research portfolio (not to exceed 18x24) to display with your long-term solution, as well as any necessary equipment. Follow the List shared in emails and linked on the webpage.
- Please acquaint students with expectations for appropriate guest behavior while at the city center venue. Plan to bring large trash bags to responsibly clear away any materials at the close of the event.

- Please refrain from food and beverages in the exhibit areas. There will be designated areas to hold bag lunches. You are encouraged to bring lunches for your participants in a single marked box for easy storage and retrieval.
- Each school district is responsible for their entries, equipment and personal belongings. We ask you to be respectful of others.
- Arrivals and departures should occur on the side of the City Center entrance on Ellsworth Jones Place. Please do not drop off across the street on Broadway. Parking is available along Maple Ave or in areas around the center.

We look forward to another exciting OVA event. Best wishes as you work to complete your long-term design solutions.

Please “like” and visit our Facebook and Instagram pages  
<https://www.facebook.com/OlympicsVisualArts/>

Sincerely,

Your NYSATA OVA Coordinator

Anne M. Manzella  
[anne.manzella@nccsk12.org](mailto:anne.manzella@nccsk12.org)  
[ova@nysata.org](mailto:ova@nysata.org)