



# NYSATA 71<sup>st</sup> Annual Conference

DoubleTree Hotel by Hilton • Binghamton, NY

November 22-24, 2019

---

## BEFORE YOU ARRIVE

**Pre-Registration:** Please look over your online confirmation. If there are any corrections needed you should contact Terri Konu at [tkonu@nysata.org](mailto:tkonu@nysata.org) or by calling 315-695-2500.

**Membership:** If your membership has lapsed you should have been notified via email. You can renew online or at check-in. If you have an outstanding balance for membership you will be required to pay it at check-in.

---

## UPON ARRIVAL

**Parking:** Parking is complimentary at the hotel for all conference attendees, whether you are staying at the hotel or not.

**Hotel Check-in/Checkout:** Hotel check-in is 4:00 pm. Checkout is 11:00 am. If you registered with the hotel as a single, you are responsible for the full amount of the room charges. If there is a problem with your room, you must speak with the hotel. You must provide the hotel with tax-exempt information if that is applicable. **Note:** If you are unable to check in when you arrive, the hotel will store your luggage.

**Conference Registration:** Will be located in the Grand Ballroom Atrium. Registration opens at 8:00 am each day.

### At registration you will receive:

- Conference folder with a conference booklet, note pad and other materials
- Name badge and name badge holder (badge holder is inside the folder)
- NYSATA tote bag
- Conference receipt
- Meal tickets, paid workshop tickets and Friday After Dark Party tickets (if applicable)

**Food:** If you purchased meals you will be given your meal tickets at registration. There may be a limited number of meal tickets available on site. **Lunch tickets must be exchanged for a timed ticket** - Friday and Saturday only. The buffet lunch will be served in the Riverside Bistro. There will be three lunch periods: 11:00 am, 12:00 pm, and 1:00 pm. Seating is limited to 75 during each period. A Continental Breakfast will be served Friday and Saturday in the vendor area beginning at 8:00 am.

**Workshops:** Check the workshop schedule for any cancellations or changes. There are always changes. Most workshops are free and operate on a drop-in basis. Some may charge a small materials fee. Only the pre-registered **Friday After Dark Party/Artsmaking Event** and **Extended Studio Workshops** require tickets. **Extended Studio Workshops** have sold out – watch the conference app in case anyone is looking to sell/swap a pre-paid ticket.

**CTLE/Professional Development Credit** will be the same as last year: There will be information and instructions regarding obtaining a CTLE certificate in your folders, the printed program, and the Whova App. Your certificate will be obtained online after the conference. **You must obtain the session codes at the sessions. No codes will be available after the conference.**

The **2019 Conference Whova App** is where to find up-to-date information throughout the conference. Look for the Whova signs to download the app. **Whova invitation code is: nysataconf19**

**Added note: Please be courteous and put your cell phones and other electronics on silent mode during all workshops and keynote sessions.**