Northeast Decorating & Exhibit Services
3360 Milton Avenue
Syracuse NY 13219
Phone: 315- 471- 9989
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NYS ATA Conference

Crown Plaza – Albany NY
November 20-21, 2026

Equipment Rental Order Form

NOTE: ORDERS MUST BE RECEIVED BY NOV 13, 2026

JOB: 4577

Qty	Description		Amount
	Wood Display Tables		
_____	4'x 24" Table (Plain, w/ Vinyl Topping Only)	$ 16.00	_____
_____	6'x 24" Table " "	17.00	_____
_____	8'x 24" Table " "	18.00	_____
_____	6'x 30" Table " "	19.00	_____
_____	8'x 30" Table " "	20.00	_____
_____	Extension Legs (ONLY) to raise ***rectangle*** tables to 40" High-**Set of 4**	5.00	_____
_____	30" Round Cafe Table (30"High **OR** 40" High-**CIRCLE HEIGHT CHOICE**)	16.00	_____
	Table Skirting Colors: (Show Colors)		
_____	30"High Skirting	$ 20.00	_____
_____	40"High Skirting ***(MUST also order Extension Legs- SEE ABOVE***	25.00	_____
	Chairs		
_____	Folding Chair	$ 6.00	_____
_____	Padded Chair	8.50	_____
_____	Bar Stool (Econo-Padded seat, no back)	25.00	_____
_____	Bar Stool (Deluxe-Padded back & seat)	35.00	_____
	Carpeting - PLEASE NOTE SHOW-SITE AREA IS CARPETED		
	Miscellaneous		
_____	Floodlight Unit (2-150 watt floods on 8' upright pole)	$ 30.00	_____
_____	Wastebasket	6.50	_____
_____	Tripod Easel	20.00	_____
_____	Bag Holder	25.00	_____

Payment Policy: FULL PAYMENT MUST ACCOMPANY THIS PRE-ORDER
All equipment to remain the property of Northeast Decorating.

Sub Total: _____
Sales Tax 8.00% **+**_____
TOTAL: _____

*******AREA BELOW MUST BE COMPLETELY FILLED IN***

Name:_____ **BOOTH#**_____
Company:_____
Address:_____ **PHONE: ( )**_____
City, State, Zip:_____
E-MAIL:_____

REQUIRED: NAME ON CREDIT CARD &:_____
COMPLETE ADDRESS FROM CC STATEMENT:_____

( )Visa/MC/AMX:_____**Exp.Date:**_____**CVV:**_____
*****NOTE: PAYMENTS VIA CREDIT CARDS ARE SUBJECT TO AN ADDITIONAL 4.0% SERVICE FEE**